



Constable

Grand Falls Police Force

Period of employment

Part-time, casual

Job Summary

While illustrating the mission and in accordance with the strategic direction of the Grand Falls Police Force, the Constable, being a key public safety and law enforcement officer, is responsible for crime prevention, the protection of life and property, and the maintenance of law and order.

The constable's main responsibilities are those associated with the general work of a police officer in crime prevention, community policing, problem solving, investigations, criminal enforcement and patrolling, traffic law enforcement and accident investigation; court and security services; administration and enforcement of municipal by-laws, property control; and alternative responses.

As part of the operations team, the constable receives general instructions from and reports directly to a supervising officer.

Qualifications

- Education and Training:**
- Diploma from a recognized police training institute approved by the Minister with a certificate in police science.
 - Certification/re-certification of firearms qualifications, first aid and CPR techniques.
- Experience:**
- Experience is not necessary but will be considered as an asset.
- Competencies:**
- Interpersonal and public relationships
 - Results-oriented
 - Ethics and Compliance
 - Time management
 - Professional judgment
 - Teamwork
 - Adaptability
- Knowledge:**
- Principles, practices and techniques used in crime prevention and law enforcement, including patrolling, traffic control, victim needs, community policing, inmate care and handling, property protection and criminal investigations.
 - Common models of police problem solving.
 - Relevant federal, provincial, and municipal legislation, regulations, and guidelines, as well as Grand Falls Police Force policies and procedures.
 - Legal proceedings and testimonies.
 - Types and use of firearms, police communications equipment, automobiles, and other standard equipment.
 - Geography and boundaries of the Grand Falls Police Force's area of jurisdiction.
- Skills:**
- Communicate clearly and accurately, verbally and in writing, in **both French and English**.
 - Demonstrate an understanding and application of basic arrest techniques and procedures, interview and interrogation strategies, search and seizure legislation and procedures, case law, use of force techniques and release provisions.
 - Analyze problems, identify alternatives, predict the consequences of proposed actions, and implement recommendations in support of crime prevention and community policing, in accordance with current police problem-solving models
 - Work, recognize and be sensitive to the diversity of the community by addressing activities, questions and problems related to community policing involving victims of crime.
 - Correctly interpret and apply federal, provincial, and municipal policies, procedures, laws and regulations.
 - Respond quickly and effectively to emergencies.
 - Communicate clearly and accurately verbally and in writing.
 - Establish and maintain a cooperative working relationship with those contacted during work.
 - Use and apply technology in a modern police environment.
 - Encourage partnership and teamwork (internal and external) for the purpose of ongoing problem solving and decision-making.

- Working conditions and environment:**
- Casual, part-time positions
 - Holder of a valid Class 5 driver's license

Tasks and responsibilities

- Respond, assess, and take appropriate action on calls for accident service, activities related or suspected of being related to criminal or non-criminal acts, domestic disputes, altercations, personal safety situations and other related incidents.
- Interact and build partnerships with community members to jointly identify community concerns with the aim of addressing and preventing related concerns by formulating and applying appropriate and innovative responses using accepted problem-solving techniques and social references.
- Analyze and monitor community and criminal activity by conducting preventive patrols by vehicle, bicycle and on foot.
- Work with and refer to victims in a sensitive and supportive manner by liaising with inter-agency/victim services.
- Promote and maintain pro-active public relations and liaison with citizens.
- Conduct preliminary investigations and follow-up of suspicious or reported criminal activities, offences, and incidents, including the arrest of offenders or suspects. Provide ongoing testimony related to incidents and investigations.
- Provide care and handling techniques when supervising inmates in the custody of the force.
- Review statistical analyses of criminal activity, trends, cultivate informants and present the necessary documentation to the appropriate officers, units, branches, or agencies.
- Perform other related duties as required and assigned.

Compensation and benefits

- \$32.42/hour
- Competitive benefits programs (i.e., pension, health and dental coverage, life insurance, etc.)
- Environment that promotes work-life balance

Caution: The above statements reflect the characteristic elements of the identified job and are intended to describe the general nature and level of work performed and should not be construed as an exhaustive enumeration of all inherent occupational responsibilities, duties, abilities, and requirements. All staff members may, from time to time, be required to perform tasks outside the scope of their normal responsibilities, as required.